

Pension Services
445 Fifth Ave
New York, NY 10016
(866) 802-6333
(212) 592-4234 Fax

Changes in Personal Status Form

So the Plan can be administered efficiently and effectively, it is important that you keep us informed of changes in family status, such as marriage, birth or adoption of children, children's marriages, deaths in the family, and divorce.

Personal Information:

Your name _____
Your Social Security number _____
Your home address _____
City _____ State _____ Zip _____
Home phone _____
Cell Phone _____
Email address _____

Changes:

Marriage

Spouse's full legal name _____
Spouse's Social Security number _____
Spouse's date of birth _____
Date of Marriage _____
Spouse's name prior to marriage (if applicable) _____
Your name prior to marriage (if applicable) _____
Is spouse a Cleric?
Yes No

Birth or legal adoption of a child

Birth Legal adoption
Your child's full name _____
Child's date of birth _____
Date of legal adoption as shown on adoption papers _____
If adoption proceedings are pending, likely completion date _____

Death

Spouse Child
Name _____
Age(if child) _____ Date of birth _____ Date of death _____

Marriage of child under 21 (no documentation needed)

Child's name _____
Date of marriage _____

Divorce

Ex-spouse name _____
Date divorce finalized _____

Please submit supporting documentation for the changes made above. For example:

- Marriage certificate
- Birth Certificate
- Adoption certificate
- Death certificate
- Divorce decree (Qualified Domestic Relations Order)

Signature _____ **Date** _____

Please submit completed form and supporting documentation to the address or fax above